

SERVICE AND BUDGET REVIEW STEERING GROUP

Membership:

The Board will comprise:

Leader of the Council (Chair)
Deputy Leader of the Council
Cabinet Members:-

- Children's
- Planning and Regulatory
- Health, Community and Adult Wellbeing
- Public Protection
- Tourism and Economy
- Resources
- Sustainability

Regularity of meetings:

The Board will meet monthly

Officers in attendance

Strategic Directors
Deputy Director of Resources and Monitoring Officer
Strategic Manager resident information and consultation
Other Officers as required

Purpose of the Steering Group

1. To enable the delivery of the root and branch service review by agreeing the overall programme of reviews their scope, information requirements and timescale.
2. To monitor the delivery of the programme and to make interventions where required to ensure that it is achieved.
3. To develop further understanding of the Council's overall financial and budget position and building on the outcomes of the service reviews, to develop and consider options, including changes to the management structure, for delivering the Framework For Change and achieving a sustainable budget position.
4. To ensure that there is appropriate input from staff at all levels to inform and influence the service review outcomes and to achieve a more bottom up approach that highlights the practical difficulties, challenges and opportunities in service delivery.
5. To develop and implement a consultation and communications plan to ensure that relevant and meaningful involvement and consultation is achieved and

taken into account the decision making both individually to service review areas and universally for council services and Budget as a whole.

6. To monitor in overall terms the achievement of the 2013/14 Budget and to consider and report to Full Council in September an initial Budget Review including any initial changes and where appropriate consultation and equality impact assessment to be taken into account prior to reaching final decisions.

Outcomes to be achieved:

1. The delivery of an effective root and branch review.
2. The development of a clear set of strategies, policies and plans for the future delivery of council services.
3. Budget options that deliver a sustainable Budget for consideration by Full Council for 2014/15 and future years.
4. A management structure that is fit for purpose to deliver the priorities of the Council.
5. A process that is transparent and enables effective consultation and involvement where appropriate.